



Baulkham Hills High School P & C Association

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Minutes of General Meeting 8

Location	School library	Date	28 Nov 2017
Attendees – Parents	Thiru, Jinyan Peng, Sau Wan, Jessie Yiu, Shiran, Hong Chen, Charis Chu, Kevin Lewis, Jyothi Sanker, Doreen Liu, Helen Chen, Isaac, Chaminda, Winnie Zhao, Nag.		
- Guests	Deputy Principal: Mr Wayne Humphreys, Green Group Teachers (Mrs Noelene Barkas & Mrs Rita Koksai), Ziar Ahmad (Year 10)		
Apologies	Liza, Liza, Smitri, Cindy, Jatinder		
Chaired By	Shiran Rajaratnam	Minutes Taken By	Sau Wan Liew
Item	Topic		
	Prior Meeting Minutes		
	Previous meeting minutes were adopted. Proposed by: Thiru Seconded by: Jyothi		
	Meeting began at 7:35 pm.		
	Green Group Presentation – By Zair Ahmad Year 10 <u>Outdoor Recycling</u> <ul style="list-style-type: none"> - Zair shared some issues which were discussed and activities that were planned and announced on Community Action Day, which was hosted by the school on 23 Nov 2017 with guests such as the Mayor of Hills Shire, Dr Michelle Byrne and Resource Recovery Education Officer of Hills Shire Council, Ms Sarah Creer and representative from the school's P&C. - Green Group is planning for a more effective outdoor recycling system which includes recycling a wider range of items. - An anonymous survey across Grade 7-11 conducted amongst students has found most of the students are happy to use the bin if they are available. - Green Group is planning to have more bins allocated throughout school grounds but the biggest challenge is the actual waste collection as the Council will only collect household waste. One of the options is private contracts with recycling companies but it will incur a substantial financial cost and could set a precedent for other schools to privatise waste collection as well. - Green Group is hoping P&C will support with the cost to purchase an additional 8 collection bins with the cost of roughly \$496 each. No purchase will go ahead without a solid and sustainable collection plan. Green Group will provide more details on how P&C could support their project when funding is needed. - Green Group hope to get more school and council involvement to bring the cost down. - Some of the actions planned for 2018 are: <ol style="list-style-type: none"> 1) Hosting a Waste-Free Lunch Day 2) By June 2018, convince two other schools to adopt the Group's core message and recycling system. 		

Principal's Report (By Mr Wayne Humphreys)

- Mr Humphreys thanked P&C for the excellent Multi-Cultural Food Fair which was held on 18 Nov 2017. The food and performance were both at an exceptional level and the involvement of the school and community were encouraging.
- The school is investigating the possibility to hire the school facility to OOSH (after school care service). It will possibly care for 30-60 primary school kids and will bring in a revenue of \$50K per year.
- Renovation of Block A is finally nearly finished. Front office, Principal and Deputy Principal will be able use their offices Day 1 2018. School staff will also have their staff room back.
- 6 School staff members will be leaving the school next year. We will get permanent replacement for 4 of the staff, 2 staff will be selected from Central Staffing system and the other 2 staff from merit system.
- Winnie raised concern of the young teachers whom are freshly graduated, while they are passionate and enthusiastic about teaching they may lack experience. Mr. Humphreys said the young teachers will be guided by experienced teachers.
- Jyothi asked how a teacher's performance is measured as some parents had issues with the teaching attitude of certain teachers. Mr. Humphreys advised the best way to deal with it is to meet with the teacher and sort out the issues. If this fails, the parents should see the Head Teacher. Each teacher of the school will have different goals set at the beginning of the year: School's Goal, Faculty's Goal and Personal Goal. This is to ensure each teacher grows as well as helping the faculty and school to improve.

President's report

Parent Volunteers Needed

- Orientation Day 5 December: Shiran asked for Volunteers to help meet and greet the incoming Year 7 Parents. Volunteers are needed to explain the role of P&C, invite new parents to AGM 2018 which will be held on 27 Feb, help to hand out pre-ordered uniforms and process new orders.
- Teachers Thank You Morning Tea will be held on 13 December. Chamanda will be in charge of decorations as well as looking for an outside caterer (not school canteen). The budget is around \$1300 and we are looking to serve around 100 people consisting of the school's teachers and staff. Shiran asked for helpers to help Chamanda with decorations at 6.30am.
- Uniform Stock Take (13 December): No new volunteers needed as Helen decided that the regular volunteers are enough to do the job.
- Shiran asked for Parents' Representative to sit in the interviews of two new teachers that will be selected under merit system: Teacher for Food Technology and the replacement for the School's Career Adviser. Jyothi volunteered to sit in for the interview of the school's Career Adviser which will take place most likely in Term 2, 2018.

Funding Request

- Funding request received from Sports Teacher to fund students competing in the National Volleyball Championship in Melbourne in Dec 2017. Last year we funded not only \$150/student, but the bus ride as well, which cost the P&C a total of \$4000. Shiran believed that it was overly generous which was agreed on by all members. A decision has been made to fund only \$1000 for this year's event and funding aid for Students (\$150/student) will be assessed through a case by case basis.

Food Fair Debrief

- Shiran thanked all parents for their dedicated involvement to help organised a successful Multicultural Food Fair. He sent all photos to the school's newsletter editor who will select the photos to be printed on school's Newsletter. The same for the Hills Shire Times.
- Some suggestions for Food Fair next year:
 - o More Microphones needed for next year especially with performance involve multiple musical instruments. Decided this was too costly and issue arose only with that one performance. Stick with the 2 Microphones.
 - o Spare bins needed to be arranged with school next year. All school bins are filled on Friday and will be empty only Monday morning. This had caused Food Fair rubbish had no bin to fill on Saturday. Arrangement need to be made with school to spare some empty bins for Food Fair rubbish next year to prevent the same problem happen again.
 - o Jessie also pointed out some improvement on raffles for next year: Raffles should be opened to public to get maximum financial result, Half Time Draw should be cancelled as it did not bring the result desired (create excitement) but caused trouble to regroup the raffles ticket sellers and organised tickets for second half. The Door Prize Lucky Draw did not work. It should help to do head-counts but instead confused participants with raffles. Many took the Door Prize Ticket and did not buy raffles.
 - o More communication needed with school to avoid date clash as what happened this year with Cadet Camp. Despite the Food Fair 2017 date was on school calendar at the beginning of the year, unforeseen circumstances still happened.
 - o A school boy who took a table for his cake stall has not come back with payment and report of his sales. Stand hire to outside businesses should be discussed next year and either open nor none outside business should be allowed. That should include businesses run by school personals.

Treasurer's report

Helen presented Account Statement for the period of 25 Oct-28 Nov. Total Food Fair proceeds is \$17,221.50.

Treasurer's report was adopted.

Proposed by: Chamanda Seconded by: Isaac

Correspondence

	<p>No Correspondence</p> <p>Other Matters No Other Matters</p> <p>Meeting closed at 9.05 pm Next meeting on the 27 Feb 2017</p>			
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