



Baulkham Hills High School P & C Association

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Minutes of General Meeting 6

Location	School library	Date	22/8/2017			
Attendees – Parents	Jyothi Sanker, Sau Wan Liew, Kokila Palaniappan, Kapil Kulshra, Vincent Chiu, Doreen Lin, Kevin Lewis, Helen Chen, Winnie Zhou, Shiran R, Sau Wan, Michelle Sun, Jeff					
- Guests	Deputy Principal: Mr. Wayne Humphreys					
Apologies	Chaminda, Thiru K, Liza, Lina, Isaac, Cindy, Jatinder, Kit, Nag					
Chaired By	Shiran Rajaratnam	Minutes Taken By	Sau Wan Liew			
Item	Topic					
	Prior Meeting Minutes					
	Previous meeting minutes were adopted. Proposed by: Kevin Seconded by: Jyothi					
	Meeting began at 7:35 pm.					
	Principal's Report					
	<ul style="list-style-type: none"> - Condolences for the passing of Mr Ian Scollay's son. Mr Scollay was away for a week and his class has been looked after by fellow Science Teachers. P&C will send their condolences after more details are received from Mr Humphreys. - Renovation for the front section of the administration block is finished. The school is now looking at upgrading the rest of A Block. Asset Management Unit (from the Education Department) has arranged contractors for site inspection and Tender process is ongoing. Renovation job should start early next year. - NAPLAN readiness test: Year 7 and Year 9 students will redo their NAPLAN test online (in the next few weeks) in order to test the level of school readiness as the Department plans to start the online test next year. The school is generally not comfortable with the idea but will provide feedback to the Department. - School Excellence Framework: Set by the Department to measure the standard of the working of the school. School will be validated externally every 5 years by 2 External Principals. The external validation will happen in the next 2 weeks. School will be measured in 3 areas: Excellence in Learning, Excellence in Teaching and Excellence in Leading. Mr Humphrey shared 3 compiled documents in each area with P&C, they are the "proof" the school will provide as to how we self-measured. - Working Bees (26 Aug): Forecasted to be good weather. Mr Iaconis will step in to help as Mr Humphreys has family commitments. - Spring Fling: 6000 letters sent to local community to notify them of the Fireworks that will occur 8pm, 25 August 2017. Nearby vet clinic and nursing home have also been notified. 					

Q&A

- Parents' Feedback: Jyothi is concerned about how parents can provide feedback to the school. Mr Humphreys advised that feedback should go through a proper internal channel through either a Year Adviser or Head Teacher. Parents can also provide feedback through the 'Tell Them From Me' Survey.
- Uniform Fitting Time Booking: P&C would like the school's assistance to help bookings with uniform fittings using the School Interview App for the new students in Years 8-11 as well as incoming Year 7 (2018). The uniform shop will not be open on both Information Days, new parents/students will need to book a time from an allocated time slot to try on uniforms. Mr Humphrey will look into it and will come back with an answer.
- Estimated ATAR: P&C received letters from concerned parents requiring school to provide Predicted ATAR. Mr Humphrey said that the school does not normally do it but the Principal will consider providing estimated ATAR if requested. The students can also obtain estimated ATAR online from 3 or 4 websites and the results may vary.
- Graduation Day: P&C would like the school to provide 12 platters of sandwiches (instead of 16 platters like last year) which should include 3 platters of vegetarian sandwiches. The canteen hot food budget should be \$500 (instead of \$300 like last year). The school should also order flowers to decorate the hall as well as tables.

Working Bees

Kevin gave a brief outline of the flow of the upcoming Working Bee. He will come to school on Thursday for a meeting and on Friday for early preparation work (moving soil and mulch). More brooms need to be purchased. Estimated to have 50+ parents/students, 15 students from Green Group plus P&C members.

President's report

- Interviews have been conducted for Uniform Shop Coordinator on 22 Aug. Candidate should be finalised in the next couple of days.
- As per last Exec Meeting, Cindy will lead the preparation of Graduation Day (21 Sept). Shiran suggested more helpers should be allocated to help Cindy. Winnie and Helen confirmed a team of helpers was in place. \$2000 budget is allocated for food, same as last year.
- Interview Skills Workshop for Year 12 will happen in 2 weeks' time. The fee is \$30 per seat after P&C subsidised \$25 per seat. Only one session (50 places) this time. Nevertheless, waitlist is open. Additional sessions will only be considered if there is enough expression of interest to justify. Feedback from last year attendees were generally positive.
- Shiran recommended P&C to fund the cost of jacket embroidery for the school Prefects. The cost is \$400 (for 20 Prefects). P&C has generally agreed but Winnie believes the school should bear the cost. Shiran will explore the possibility of school to take the cost, if not then the P&C will pay.

Treasurer's report

Helen has suggested to put another \$50K into Term Deposit, that is on top of the existing \$150K Term Deposit. P&C agreed.

Treasurer's report was adopted.

Proposed by: Michelle Seconded by: Doreen

Funding request

No funding requests were received

Other Matters

- Landmark Worldwide: Kapil Kulshreshtha (Year 7 Dad) who attended a workshop from the said organisation would like to spearhead a movement to turn Baulko Kids' multiple talents into monetary fund to help charity. He will provide a written proposal to Shiran for further consideration.
- Correspondence: All correspondence received are Insurance coverage and Uniform Shop Audit.
- Multicultural Fair: A meeting has been scheduled on 5 September (Tuesday) 7:30pm at the library. Shiran will send notifications to all P&C Members.
- BHHS Parents Facebook Page: Kevin suggested to maximize the usage of the inactive BHHS Parents Facebook page to upload meeting minutes and for a form of communication with parents besides the school Newsletter. The page was believed to be set up a year ago by Isaac. Shiran will check with Isaac to understand the feasibility of it.

Meeting closed at 9.30 pm

Next meeting on the 26/9